

**Assessment of Forest Garden Production (FGP) System
(Farming/ collection/ processing)**

Name of client:
Number of client:
Report no.:
Location:

Inspection
<input checked="" type="checkbox"/> First inspection for FGP <input type="checkbox"/> Repeated inspection <input type="checkbox"/> Supplementary Inspection <input type="checkbox"/> New unit/production changed <input checked="" type="checkbox"/> New field and/or farmers <input type="checkbox"/> Other

PREAMBLE

This report is destined exclusively to FGP IC Pvt. Ltd. board for the purpose of FGP certification. The report cannot be used for advertising or commercial purposes. The signatures on this page by the board implicates acceptance of this report, which prior to signing, has to be approved by the Certifier of FGP IC Pvt. Ltd

Approval by the Certifier:

Name:

Stamp, Signature:

Place, Date:

Remarks certifier:

1. General

- 1.1 In case of natural collection: Collection must not affect the stability of the natural habitat or the maintenance of the species.
- 1.2 *All applicable FGP documents shall be available & up-to-date.*
- 1.2a is a FGFP map available? if so annex and give ref number
- 1.2b Evidence of erosion control and soil conservation measures
- 1.2c Evidence of composting or crop improvement through natural means
- 1.2d Work plan for five years & map should be available.
- 1.3 Evidence of the vegetation gaining more mature species or biota.
- 1.4 Sufficient shade maintained on the whole farm by the tree dominated section.
- 1.5 organic garbage composted, non organic garbage deposited in responsible sites.

GENERAL DATA

1. Course of the visit

Date & time	Tasks of inspection
	Arrival
	Opening meeting with
	Field visits to Villages:
	Closing meeting with:
	Departure:

2. Interlocutors

Name	Position	Address (phone, fax, email)

3. Improvement actions previous inspection

(comments on each of last year's certification decision deviations and improvement actions and, if still applicable include again in the list of deviations at the end of this report; indicate code of certification decision and if applicable to the inspection report)

Condition / Improvement Action	Actions taken / Compliance

PART A: INSPECTION FARMING

1. General

(general description, location and size of all farming units; completed farm profile documents and maps need to be attached, details on multiple certification, structure of growers co-operatives)

	Item	Complies to Regulations		Remarks
		Yes	No	
In case of natural collection: Collection does not affect the stability of the natural habitat or the maintenance of the species?	1.1			
Are all applicable FGP documents up-to-date and according to the reality?	1.2 a,b,c, d			
Is seral succession in evidence?	1.3			
Is the total shade in conformity to AF needs?	1.4			
Is on and off farm garbage disposed of in a responsible manner?	1.5			

2 Indicators:

2.1 Environmental

- 2.1.1. Compaction/ bulk density should be recorded using a penetrometer or similar tool. Density to be measured by Light, medium or heavy
- 2.1.2. Measured by the depth of Ao, A and B horizon.
- 2.1.3. Measured by the percentage of roots represented in upper soil horizons. To be measured by Dense or medium or absent.
- 2.1.4. Quality measured by chemical test, pH, electrical conductivity etc.
- 2.1.5. Measured by visual observations, turbidity, eutrophication, bacterial bloom etc.
- 2.1.6. Garbage, sludge etc.
- 2.1.7. Percentage representation of each seral stage or its analog.
- 2.1.8. Presence or absence of natural or designed corridors.

2.2 Species

Species indicators refer to specific organisms that have a known significance in terms of sensitivity to perturbation or chemical inputs.

- 2.2.1 macro-organisms are those that are visible to the naked eye, they must be found in Ao to B horizons.
Eg: earth worms, collembollids, coleopteren larvae, millipedes, mites, ear wigs, ants, termites and mole crickets (A to B horizons), crickets (Ao horizon)

2 Indicators:

2.1 Environmental

Aspects	Item	Comment	Complies to the regulation	
			Yes	No
Soil				
Compaction/bulk density	2.1.1			
Organic matter	2.1.2			
Rooting density	2.1.3			
Water				
Chemistry	2.1.4			
Clarity	2.1.5			
Visible pollutants	2.1.6			
Vegetation				
% cover (a) early seral (b) late seral (c) mature	2.1.7			
Corridors (a) natural (b) designed	2.1.8			

2.2 Species

Species indicators refer to specific organisms that have a known significance in terms of sensitivity to perturbation or chemical inputs.

Category	Species	Location	Remarks
Soil Macro-organisms:			
Invertebrates			
Vertebrates (birds, fish, reptiles, amphibians, mammals)			
Woody vegetation : Palms			

Non woody vegetation			
Insects			
Aquatic organisms			

Note: operator's base line attached as annex, if acceptable to the inspector.

3. Internal Control System (ICS)

- 3.1.a The organisation in charge of the internal control system must have the following information available:
- Legal status, structure, liability of organisation responsible for the ICS;
 - Authorisation for countersigning inspection-forms;
 - Rights and obligations of group-members as laid down in written farmer agreements available in a language understandable for the farmer
- 3.1.b There must be a quality system, clearly documented in writing, that includes the procedures, standardised inspection-forms, (for e.g. by using of a visit-book), responsibilities and timeframes.
- 3.1.c The procedures indicating actions to be taken in instances of non-compliance with standards, sanctions and exclusion of members.
- 3.1.d The field officers employed by the ICS-organisation have to be trained, qualified and independent.
- 3.1.e The field officers employed by the ICS-organisation must have signed the field officers agreement
- 3.2 Training programs for internal auditors must be in place and verified.
- 3.3a: Farmer-lists with names, identification codes, location, status (in conversion first year, in conversion second year), crops and hectares have to be documented, up-to-date and available.
- 3.3b: Administration of old products, stored products and bought agricultural inputs of each member has to be documented, up-to-date and available;
- 3.3c: Overview realised yield of last year and estimated yield of current year per product has to be documented, up-to-date and available;
- 3.3d: Overview map and detailed farm maps indicating individual fields per member and information on possible contamination risks from neighbouring fields have to be documented, up-to-date and available.
- 3.3e: Field-history for each member with regard to the used fertilisers and plant-protection substances (including herbicides, fungicides, pesticides, etc.) has to be documented, up-to-date and available.
- 3.4.a All the farms and fields of the members have to be inspected at least once a year by the internal auditor.
- 3.4.b Quarterly the findings of the internal control and measures taken have to be summarised in writing.
- 3.4.c Seasonal adequate results of analyses of samples on residues of sold products must be available. Sub-samples per member can be mixed and analysed as a mixed sample.

3. Internal Control System (ICS)

	Item	Complies to Regulations		Remarks
		Yes	No	
Is the set up of the Internal Control System logical and clearly documented?	3.1 a,b,c, d,e			
Is a training program for internal auditors established?	3.2			
Is all necessary documentation on all members of the farmer group available?	3.3 a,b,c, d,e			
Are all farmers inspected at least once a year, and are samples taken of their harvest (to be examined on residues) and are the quarterly findings summarised in writing?	3.4 a,b,c			

4. Separation, storage

- 4.1 Fields, production and storage locations of the FGP production unit must be physically clearly separated from those of any other units (e.g. roads, bushes, trees, empty row, etc) avoiding contamination with disallowed substances.
- 4.2a For the storage of products, areas must be managed in order to ensure identification of the lots.
- 4.2b For the storage of products, areas must be managed to avoid any mixing with or contamination by products and/or substances not in compliance with the regulation.
- 4.2c No disallowed substances/products (e.g. artificial fertilisers, pesticides, etc.) are allowed to be stored in the unit.
- 4.3 Storage facilities must be of a capacity to preclude the pollution of water by direct discharge, risk from irrigation water, GMO crops in the vicinity or by run-off and infiltration of the soil.
- 4.4 Treatment of storage rooms with disallowed substances is prohibited.

4. Separation, storage

	Item	Complies to Regulations		Remarks
		Yes	No	
Are fields, production and storage locations of the FGP production unit physically clearly separated from those of any other unit?	4.1			
Are storage areas managed in such a way that identification of the lots and avoiding of contamination are ensured?	4.2 a,b,c			
Are storage facilities of such a capacity to preclude the pollution of water by direct discharge, risk from irrigation water, GMO crops in the vicinity or by run-off and infiltration of the soil?	4.3			
No disallowed substance used for treatment of storage rooms?	4.4			

5. Description of Production

(refer always to FGP and non-FGP units of the operator)

5.1. Crops

(including Latin names, varieties, local names, specific characteristics of the crops)

Crop Name	Latin Name	Variety Name	Local Name	Characteristics of the variety

Crop 1:		Cultivation Calendar
Time	Activity	

Crop 2:		Cultivation Calendar
Time	Activity	

Note: in case of more crops attach extra sheets

6. Manuring (soil conditioning and fertilisation)

- 6.1a The fertility and the biological activity of the soil must be maintained or increased by cultivation of legumes, green manure or deep rooting plants in an appropriate multi-annual rotation programme.
- 6.1b It's not allowed applying livestock manure from non-organic livestock production, to maintain or increase the fertility and biological activity of the soil without permission of the inspection body.
- 6.1c It's not allowed to apply other organic material, composted or not, from holdings not producing according to the FGP production rules, to maintain or increase the fertility and biological activity of the soil.
- 6.1d In case of composted organic material the usage of preparations other than non-genetically modified plants or micro-organisms is prohibited to accelerate the process.
- 6.1e Preparations of micro-organisms may be used to improve the overall condition of the soil or the availability of nutrients in the soil, where the need for such use has been recognised by the inspection body.
- 6.2a Other organic or mineral fertilisers may only be applied, as a complement, when adequate nutrition can't be accomplished by means of ,
- Cultivation of legumes (nitrogen fixation), green manure, deep rooting plants.
 - Livestock manure from organic livestock.
 - Other organic material.
- 6.2b Other organic or mineral fertilisers may only be applied with livestock manure and/or animal excrements, when the total amount of manure applied does not exceed the amount of 170 kg of nitrogen per year/hectare of agricultural land.
- 6.2c The use other organic or mineral fertilisers than those mentioned in Annex IIA fertilisers and soil conditioners) is not allowed.
- 6.3 soil erosion control measures.

6. Manuring (soil conditioning and fertilisation)

	Item	Complies to Regulations		Remarks
		Yes	No	
Is the fertility and biological activity of the soil maintained or increased by means of ; ■ Cultivation of legumes, green manure, deep rooting plants? ■ Livestock manure from organic livestock? ■ Other organic material, either composted or not?	6.1 a,b,c, d,e			
If applied, are other organic or mineral fertilisers applied under the right conditions and are they mentioned in Annex IIB (permitted minerals for use in soil fertilizing and soil conditioning)?	6.2 a,b,c			
Soil erosion control measures?	6.3			

7. Pest, disease and weed control

7.1a Pests, diseases and weeds must be controlled by a combination of the following measures.

- Mechanical cultivation by hand and/or machine.
- Crop rotation, inter-cropping or mixed cropping.
- Selection of disease-resistant or -tolerant species/varieties.
- Flame weeding.
- Protection of natural enemies of pests through provisions favourable to them (e.g. hedges, nesting sites, release of predators).

7.1b Usage of products referred to in Annex IIB (Pesticides) is only allowed in cases of immediate threat to the crop.

7.1c It's not allowed using other products than referred to in Annex IIB (Pesticides).

7.1d It's not allowed using products referred to in annex IIB other than in accordance with the conditions set for it.

7.2 In case of natural collection, treatment with products other than referred to in Annex IIB are not allowed for a period of three years before the collection.

7. Pest, disease and weed control

(description of disease, preparations and applications, possible sources for GMOs in pest control, attach labels, list of ingredients)

	Item	Complies to Regulations		Remarks
		Yes	No	
Are pests, diseases and weeds controlled by one or more of the following measures? ■ Mechanical cultivation by hand and/or machine. ■ Crop rotation, intercropping or mixed cropping. ■ Selection of disease-resistant or -tolerant species/varieties. ■ Flame weeding. ■ Protection by natural enemies of pests.	7.1 a,b, c,d			
In case of natural collection: The areas were only treated with products referred to in Annex IIB (3 years)?	7.2			

8. Starting material

(varieties, seed treatment, written proofs)

8. Starting material

(varieties, seed treatment, written proofs)

Crop Name/ Variety	Propagation method	Treatments (if any, with what?)	Written Proof for non-availability of org/natural seeds/plants

9. Labelling, transport

- 9.1a Transport to other units whom are not subjected to the inspection system of the FGP legislation (conventional). Operators must ensure that products are transported, only in appropriate packaging, containers or vehicles closed in such a manner that substitution of the content cannot be achieved without manipulation or damage of the seal and provided with a label or an accompanying document. The document should be undeniable linked with the packaging, container or vehicle of the product. This document shall include information on the supplier and/or transporter.
- 9.1b Transport should take place only in appropriate packaging preventing contamination of the FGP product. Preferably, no use of permeable packing material.
- 9.2 Transport to units whom are both subjected to the inspection system referred to of the FGP legislation. Closing of packaging, containers or vehicles is only not required when:
- Products are accompanied by a document (or label) giving the required information.
 - The inspection body or authority of both the expediting and the receiving operators have been informed of such transport operations and heave agreed thereto.
- 9.3a Labels or accompanying documents of FGP products have to state the following indications (without prejudice to any other indication by law)
- Name and address of the operator and where different, of the owner or seller of the product.
 - Name of the product, including a reference to the FGP production method (correct term for language used).
 - *The word 'FGP IC' and the client number.*
 - Where relevant, the lot identification mark according to a marking system either approved at national level or agreed with the inspection body or authority and which permits to link the lot with the with the accounts.
- 9.3b Products transported to units outside the project must be provided with a label.
- 9.3c The client is only allowed to use indications, statements and symbols on products mentioned on the scope certificate and after the certificate is issued.
- 9.3d Labels or accompanying documents of in-conversion products have to state the following indications (without prejudice to any other indication by law)
- Name and address of the operator and where different, of the owner or seller of the product.
 - Name of the product, and the text "product under conversion to FGP farming", where the words 'FGP farming' is not more prominent than the word 'conversion'.
 - The word 'FGP' and the client number.
 - Where relevant, the lot identification mark according to a marking system either approved at national level or agreed with the inspection body or authority and which permits to link the lot with the with the accounts.
- 9.3e On labels of In-conversion product the FGP logo cannot be present.
- 9.4 For each lot of product exported, the client must have a representative and sealed sample kept present for half a year.
- 9.5 On receipt of a product the operator must check the closing of the packaging or container where it is required and the presence of the indications.
- 9.6 It is not allowed to make reference to the FGP production method or conversion to the FGP production method, on labels while the products are not produced according the FGP production method.

9. Labelling, transport

	Item	Complies to Regulations		Remarks
		Yes	No	
Does transport to other (conventional) units, not subjected FGP legislation, take place in accordance to this legislation?	9.1 a,b			
Does transport to other (FGP) units, subjected to the FGP legislation take place in accordance to this legislation?	9.2			
Do labels and documents accompanying transport, state the right indications?	9.3 a,b, c,d, e,			
Are representative sealed sample kept present for half a year for all exports made?	9.4			
Has the operator on receipt of a product, checked the closing of the packaging or container where it is required and the presence of the indications?	9.5			
No use of labels referring to (in conversion to) FGP production method on products not produced according the FGP production method?	9.6			

10. Administration

10.1 Stock and financial records must be kept in the unit or premises.

10.2a The operator or inspection body must be able to trace the following from the stock and financial records:

- The supplier and, where different, the seller, or the exporter of the products,
- The nature and the quantities of agricultural products delivered to the unit and, where relevant, of all materials bought and the use of such materials.
- The nature, the quantities and the consignees and, where different, the buyers of any products, which have left the unit or the first consignee's premises or storage facilities,
- Any other information required by the inspection body or authority for the purpose of proper inspection.

10.2b The data in the account must be documented with appropriate justification documents.

10.2c The accounts must demonstrate the balance between the input and the output.

10.2d Quantities sold directly to the final consumer must be accounted on a daily basis.

10.2e The result of verification of the packaging and indications must explicitly mentioned in the documentary accounts.

10.3 For all products and raw material for which gene technology is prohibited according to FGP regulation. The client must be able to prove the gene technology free origin by means of a "declaration free of genetic modification".

10.4a The client shall centrally record *and safeguard* all complaints received from: *anyone at any stage of the project, customer or other third parties.* concerning the certified production.

10.4b Appropriate remedial actions to complaints shall be recorded.

10.4c *Clients must have on location, and available on request a clearly identifiable document for customer complaints.*

10.4d *There shall be available a complaint procedure, which ensures that complaints are adequately recorded, studied or followed up.*

10. Administration

	Item	Complies to Regulations		Remarks
		Yes	No	
Are stock and financial records kept on the unit or premises?	10.1			
Are adequate stock and financial records kept?	10.2 a,b,c, d,e			
Is the client able to prove the gene technology free origin for all product and raw material for which gene technology is prohibited by means of a "declaration, free of genetic modification"?	10.3			
Does the client have <i>sufficient complaint procedure, complaint form</i> and records of all received complaints about the certified production and the related appropriate remedial actions?	10.4 a, b,c,d			

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11. FGP logo

11.1 All off-product publications (including internet) on which the FGP logo is published must be according to the Regulation.

11.2 Use of the FGP logo on labels must be according to the Regulation

11. FGP logo	Item	Complies to Regulations		Remarks
		Yes	No	
Are all off-product publications (including internet) on which the FGP logo is published according to the regulation?	11.1			
Is the use of the FGP logo on labels according to the regulation?	11.2			

PART B: INSPECTION COLLECTION AREAS

13. General Data

(general description, location and size of all collection zones; completed operation profile documents need to be attached, details on multiple certification, structure of co-operatives)

14. Internal Control System, Quality management

(ISO certifications, testing, internal QM and HACCP actions and responsible persons, organisation of internal control, frequency, percentage, list of all inspection documents, reports, conditions, evaluation of the internal control system)

14.1. Internal Control System (ICS)

(Application mainly to community or subcontracted collector groups; narrative and table required)

Description (for ICS mainly related to collector groups)	Item	yes	no	Explanation
1. Internal control documented (report available)	14.1.1			
2. Responsible person determined for internal control?	14.1.2			
3. Is a training program for internal auditors established?	14.1.3			
4. Does questionnaires cover the main points of the FGP Regulation?	14.1.4			
5. Have all (100%) small scales farmers been visited?	14.1.5			
6. Could verification of the internal control be done?	14.1.6			

15 Quality management

(ISO certifications, testing, internal QM and HACCP actions and responsible persons)

16. Collectors and Collection area

16.1 Collectors

(description, organisation and attachment of a complete list of collectors, names of responsible persons, attachment of specimen of collection contract)

16.2 Collection Area

(description of wild collection area and its vicinity, attachment of maps at least 1:50.000)

16.3 History of the Collection Area

(description and proofs of past three years' history)

17. Description of Collection

17.1 Collected Products

(including Latin names, plant species, specific characteristics of the plant species, part of the plant that is collected)

Plant	Latin name	Collected parts	Collection period

17.2 Maintenance and Stability of the Habitat

(measures to avoid over-collection, monitoring procedures)

20. Description of Processing

(including processing of non-FGP products, list of all equipment available)

21. Techniques

(description, processing capacity, cleaning measures)

22. Storage and Transport

(sketch of storage facilities, location, complete addresses (!), maps, packing during transport, products and quantities in stock)

Operation	Responsible person	Address

23. Separation measures

(description FGP, non-FGP conversion products, crops with other organic certification at all levels, labelling)

24. Documentation

(complete list of documents in the operation for internal QM and external inspection purchase)

25. Quality management

(ISO certifications, testing, internal QM and HACCP actions and responsible persons)

26. Inspection, Certification, Consultation Service

(inspections by other certifiers, inspection / certification / consultation history)

27. Product flow and Traceability

(products on stock from previous certifiers; internal control and balance of incoming and outgoing quantities of the current or past year, example of lot number system, calculation and result of balance check, audit trail documents, list of all suppliers, farms as well as processors, presence of documents to show origin of shipped produce)

Product	Period checked	Result of balance check	Comments

28. Labelling, Invoicing and Commercialisation

(identification at each level, attachments of specimen of labels, organic notification on invoices, receipts and bills of lading, list of buyers)

29. Comments

(suggestions for focus of further visits, announced and unannounced inspections, visits of subcontractors, completeness of this inspection)

PART D. COMPLIANCE WITH PREVIOUS IMPROVEMENT ACTIONS

30. Complaints

(Notify and evaluate complaints regarding conformity of the products only)

Complaint	Record existent (Y/N)	Corrective action	Action documented (Y/N)	Action appropriate (Y/N) (if not, indicate proposed improvement)

31. Analysis and Sampling

(attachment of analysis sample and sampling form, analysis and testing by operator)

Product	Field / collection/ processor/ exporter	Type of sampling	Sample code	Type of investigation

32 Fair Trade Social responsibilities

FREELY CHOSEN EMPLOYMENT			
No forced or bonded labour is permitted.			
Workers are not required to lodge "deposits" or their identity papers with their employer.			
Workers are free to leave their employer after reasonable notice.			
ASSOCIATION & COLLECTIVE BARGAINING			
Workers, without distinction, have the right to join or form trade unions of their own choosing and to bargain collectively. The employer adopts an open attitude towards the activities of trade unions and their organisational activities.			
Workers representatives are not discriminated against and have access to carry out their representative functions in the workplace.			
Where the right to freedom of association and collective bargaining is restricted under law, the employer facilitates, and does not hinder, the development of parallel means for independent and free association and bargaining.			

SAFE AND HYGIENIC WORKING CONDITIONS			
A safe and hygienic working environment shall be provided, bearing in mind the prevailing knowledge of the industry and of any specific hazards.			
Adequate steps shall be taken to prevent accidents and injury to health arising out of, associated with, or occurring in the course of work, by minimising, so far as is reasonably practicable, the causes of hazards inherent in the working environment.			
Workers shall receive regular and recorded health and safety training, and such training shall be repeated for new or reassigned workers.			
Access to clean toilet facilities and to potable water, and, if appropriate, to rest areas, food consuming areas and sanitary facilities for food storage shall be provided. Accommodation, where provided, shall be clean, safe, and meet the basic needs of the workers.			
The company observing the code shall assign responsibility for health and safety to a senior management representative.			
CHILD LABOUR			
There shall be no new recruitment of child labour, and child labour shall not be used.			
Companies shall develop or participate in and contribute to policies and programmes which provide for the transition of any child found to be performing child labour to enable her or him to attend and remain in quality education until no longer a child; "child" and "child labour" as being defined by ILO.			
Children and young persons under 18 shall not be employed at night or in hazardous conditions.			
These policies and procedures shall conform to the provisions of the relevant ILO standards (C138, C182).			
WAGES			
Wages and benefits paid for a standard working week meet, at a minimum, national legal standards or industry benchmark standards, whichever is higher. In any event wages should always be enough to meet basic needs and to provide some discretionary income.			
All workers shall be provided with written and understandable information about their employment conditions including wages before they enter employment and about the particulars of their wages for the pay period concerned each time that they are paid.			
Deductions from wages as a disciplinary measure shall not be permitted nor shall any deductions from wages not provided for by			

national law be permitted without the expressed permission of the worker concerned.			
All disciplinary measures should be recorded.			
WORKING HOURS			
Working hours comply with national laws and benchmark industry standards, whichever affords greater protection.			
Workers shall not on a regular basis be required to work in excess of 48 hours per week and shall be provided with at least one day off for every 7 day period on average.			
Overtime shall be voluntary, shall not exceed 12 hours per week, shall not be demanded on a regular basis and is compensated at a premium rate.			
DISCRIMINATION			
There is no discrimination in hiring, compensation, access to training, promotion, termination or retirement based on race, caste, national origin, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.			
REGULAR EMPLOYMENT			
To every extent possible work performed must be on the basis of recognised employment relationship established through national law and practice.			
Obligations to employees under labour or social security laws and regulations arising from the regular employment relationship shall not be avoided through the use of labour-only contracting, sub- contracting, or home-working arrangements, or through apprenticeship schemes where there is no real intent to impart skills or provide regular employment, nor shall any such obligations be avoided through the excessive use of fixed-term contracts of employment.			
TREATMENT OF PERSONNEL			
Physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation is prohibited.			

33. IMPROVEMENTMENT ACTIONS

These conclusions are suggestions by the inspectors as they have been communicated to the operator during inspection and are not necessarily identical with the result of the decision-making process of certification. Only the certification decision issued by FGP IC shall be regarded as reliable certification document. Recommendations are not subject to certification conditions if found not to be linked to stipulations made by the FGP regulation.

32.1 FARMING / COLLECTION	
32.1.1 Documents to provide	Deadline
32.1.2 Conditions	Deadline
32.1.3 Recommendations	Proposed Deadline
32.2 PROCESSING	
32.2.1 Documents to provide	Deadline
32.2.2 Conditions	Deadline
32.2.3 Recommendations	Proposed Deadline
32.3 HANDLING AND EXPORTATION	
32.3.1 Documents to provide	Deadline
32.3.2 Conditions	Deadline
32.3.3 Recommendations	Proposed Deadline

Summary
Assessment of forest garden production unit
(farming/ collection/ processing)

E. DEVIATIONS

(delete deviations which are not applicable and precise description of affected fields and products, you may make reference to certification codes)

9.1. FARMING / COLLECTION

**Reference
FGP Reg.**

<p>▲ Labelling not in conformity</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Seeds / propagating material treated with non-conform material</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Insufficient proofs of non-use of genetically engineered products</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Use of GMO / Insufficient proofs of non-use of genetically engineered products</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Non-organic seeds without proof of non-availability</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Non-organic / treated seedlings for planting</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ No inspection contract</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Conversion period reduced to less than 2 res. 3 year without control body approval</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Maintenance of soil fertility not assured</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Inappropriate management for pest and disease prevention</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Collection in non controlled zones</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Collection intensity endangers stability of the natural habitat</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Application of non conform fertiliser (type, fields)</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Application of conform fertiliser without approval by the inspection body</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Application of own farmyard manure which is without conformity</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Application of non conform products for pest and disease control (type, fields)</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts):</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Unit description and practical compliance measures not updated and notified</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Inspection less than once a year</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Incomplete annual inspection of the unit or its subcontractors</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Analysis results indicating contamination</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Inspection report not signed by operator</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Incomplete accounts and justification documents</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Inappropriate packaging and/or labelling during storage or transport</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Insufficient separation and identification during storage</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Insufficient internal control of incoming goods and/or lack of records</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ No elimination of doubtful incoming goods from processing or packaging</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ No notification of doubts on organic integrity of incoming goods</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Refusal to give access to units, premises, accounts, documents, information</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Refusal to agree in information exchange with further certifiers or authorities</p>	<p>Formatted: Not Strikethrough</p>
<p>▲ Insufficient separation or organic unit from conventional unit</p>	<p>Formatted: Not Strikethrough</p>

- ▲ Presence of non authorised input products in the organic unit Formatted: Not Strikethrough
- ▲ No maps of farming, collection and storage areas
- ▲ No field history records or collection zone history guarantees Formatted: Not Strikethrough
- ▲ No notification of production schedule Formatted: Not Strikethrough
- ▲ No inspection of conventional part of the unit Formatted: Not Strikethrough
- ▲ Parallel production of one similar variety of annual crops Formatted: Not Strikethrough
- ▲ No annually approved conversion plan, separation action and/or harvest notification in case of parallel production of perennial crops (except grassland used for grazing) Formatted: Not Strikethrough
- ▲ Production, collection, storage or transport by non controlled subcontracted operator Formatted: Not Strikethrough

9.2. PROCESSING

- ▲ Labelling not in conformity Formatted: Not Strikethrough
- ▲ Insufficient proofs of non-use of genetically engineered products Formatted: Not Strikethrough
- ▲ No inspection contract Formatted: Not Strikethrough
- ▲ Input of ingredients certified by a non-ISO 65 accredited inspection body Formatted: Not Strikethrough
- ▲ Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts): Formatted: Not Strikethrough
- ▲ Unit description and practical compliance measures not updated and notified Formatted: Not Strikethrough
- ▲ Inspection less than once a year
- ▲ Incomplete annual inspection of the unit or its subcontractors Formatted: Not Strikethrough
- ▲ Analysis results indicating contamination Formatted: Not Strikethrough
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- ▲ Incomplete accounts and justification documents Formatted: Not Strikethrough
- ▲ Inappropriate packaging and/or labelling during storage or transport Formatted: Not Strikethrough
- ▲ Insufficient separation and identification during storage Formatted: Not Strikethrough
- ▲ Insufficient internal control of incoming goods and/or lack of records Formatted: Not Strikethrough
- ▲ No elimination of doubtful incoming goods from processing or packaging Formatted: Not Strikethrough
- ▲ No notification of doubts on organic integrity of incoming goods Formatted: Not Strikethrough
- ▲ Refusal to give access to units, premises, accounts, documents, information Formatted: Not Strikethrough
- ▲ Refusal to agree in information exchange with further certifiers or authorities Formatted: Not Strikethrough
- ▲ No or insufficient separation from conventional operations including identification and cleaning measures Formatted: Not Strikethrough
- ▲ No announcement in advance if irregular and non-frequent processing Formatted: Not Strikethrough
- ▲ No or insufficient separation from conventional operations during transport for milk, eggs and egg-products Formatted: Not Strikethrough
- ▲ Processing, storage or transport by non controlled subcontracted operator Formatted: Not Strikethrough
- ▲ Use of unauthorised ingredient of non agricultural origin (ingredient) Formatted: Not Strikethrough
- ▲ Use of unauthorised processing aid (agent) Formatted: Not Strikethrough
- ▲ Use of unauthorised conventional ingredient of agricultural origin (ingredient) Formatted: Not Strikethrough

9.3. HANDLING AND EXPORTATION

(in equivalency to prescriptions for importers in the EC)

- ▲ Labelling not in conformity Formatted: Not Strikethrough
- ▲ No inspection contract Formatted: Not Strikethrough
- ▲ Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts): Formatted: Not Strikethrough
- ▲ Unit description and practical compliance measures not updated and notified Formatted: Not Strikethrough
- Inspection less than once a year
- ▲ Incomplete annual inspection of the unit or its subcontractors Formatted: Not Strikethrough
- ▲ Analysis results indicating contamination Formatted: Not Strikethrough
- ▲ Inspection report not signed by operator Formatted: Not Strikethrough
- ▲ Incomplete accounts and justification documents Formatted: Not Strikethrough
- ▲ Inappropriate packaging and/or labelling during storage or transport Formatted: Not Strikethrough
- ▲ Insufficient separation and identification during storage Formatted: Not Strikethrough
- ▲ Insufficient internal control of incoming goods and/or lack of records Formatted: Not Strikethrough
- ▲ No elimination of doubtful incoming goods from marketing Formatted: Not Strikethrough
- ▲ No notification of doubts on organic integrity of incoming goods Formatted: Not Strikethrough
- ▲ Refusal to give access to units, premises, accounts, documents, information Formatted: Not Strikethrough
- ▲ Refusal to agree in information exchange with further certifiers or authorities Formatted: Not Strikethrough
- ▲ Incomplete notification of export transactions Formatted: Not Strikethrough
- ▲ No or insufficient separation from conventional operations including identification measures Formatted: Not Strikethrough
- ▲ Incomplete records of export transactions Formatted: Not Strikethrough
- ▲ Trading, storage or transport by non controlled subcontracted operator Formatted: Not Strikethrough

Conclusions

Date of inspection	Signature client (Signed for approval)	Name and signature inspector

11. LIST OF ATTACHMENTS

Annex 1:

Annex 2 :

Annex 3:

|
|

x
x

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Summary¶
Assessment of forest garden
production unit¶
(farming/ collection/ processing)

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E. DEVIATIONS¶
(delete deviations which are not
applicable and precise description of
affected fields and products, you may
make reference to certification codes)¶
¶
9.1. FARMING / COLLECTION ... [1]

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E. DEVIATIONS

(delete deviations which are not applicable and precise description of affected fields and products, you may make reference to certification codes)

9.1. FARMING / COLLECTION	Reference FGP Reg.
Labelling not in conformity	
Seeds / propagating material treated with non-conform material	
Insufficient proofs of non-use of genetically engineered products	
Use of GMO / Insufficient proofs of non-use of genetically engineered products	
Non-organic seeds without proof of non-availability	
Non-organic / treated seedlings for planting	
No inspection contract	
Conversion period reduced to less than 2 res. 3 year without control body approval	
Maintenance of soil fertility not assured	
Inappropriate management for pest and disease prevention	
Collection in non-controlled zones	
Collection intensity endangers stability of the natural habitat	
Application of non conform fertiliser (type, fields)	
Application of conform fertiliser without approval by the inspection body	
Application of own farmyard manure which is without conformity	
Application of non conform products for pest and disease control (type, fields)	
Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts):	
Unit description and practical compliance measures not updated and notified	
Inspection less than once a year	
Incomplete annual inspection of the unit or its subcontractors	
Analysis results indicating contamination	
Inspection report not signed by operator	
Incomplete accounts and justification documents	
Inappropriate packaging and/or labelling during storage or transport	
Insufficient separation and identification during storage	
Insufficient internal control of incoming goods and/or lack of records	
No elimination of doubtful incoming goods from processing or packaging	
No notification of doubts on organic integrity of incoming goods	
Refusal to give access to units, premises, accounts, documents,	

information	
Refusal to agree in information exchange with further certifiers or authorities	
Insufficient separation of organic unit from conventional unit	
Presence of non authorised input products in the organic unit	
No maps of farming, collection and storage areas	
No field history records or collection zone history guarantees	
No notification of production schedule	
No inspection of conventional part of the unit	
Parallel production of one similar variety of annual crops	
No annually approved conversion plan, separation action and/or harvest notification in case of parallel production of perennial crops (except grassland used for grazing)	
Production, collection, storage or transport by non controlled subcontracted operator	
9.2. PROCESSING	
Labelling not in conformity	
Insufficient proofs of non-use of genetically engineered products	
No inspection contract	
Input of ingredients certified by a non-ISO 65 accredited inspection body	
Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts):	
Unit description and practical compliance measures not updated and notified	
Inspection less than once a year	
Incomplete annual inspection of the unit or its subcontractors	
Analysis results indicating contamination	
Inspection report not signed by operator	
Incomplete accounts and justification documents	
Inappropriate packaging and/or labelling during storage or transport	
Insufficient separation and identification during storage	
Insufficient internal control of incoming goods and/or lack of records	
No elimination of doubtful incoming goods from processing or packaging	
No notification of doubts on organic integrity of incoming goods	
Refusal to give access to units, premises, accounts, documents, information	
Refusal to agree in information exchange with further certifiers or authorities	
No or insufficient separation from conventional operations including identification and cleaning measures	
No announcement in advance if irregular and non-frequent processing	
No or insufficient separation from conventional operations during	

transport for milk, eggs and egg-products	
Processing, storage or transport by non controlled subcontracted operator	
Use of unauthorised ingredient of non agricultural origin (ingredient)	
Use of unauthorised processing aid (agent)	
Use of unauthorised conventional ingredient of agricultural origin (ingredient)	
9.3. HANDLING AND EXPORTATION (in equivalency to prescriptions for importers in the EC)	
Labelling not in conformity	
No inspection contract	
Incomplete unit description and practical compliance measures provided by the operator (indicate missing parts):	
Unit description and practical compliance measures not updated and notified	
Inspection less than once a year	
Incomplete annual inspection of the unit or its subcontractors	
Analysis results indicating contamination	
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Inappropriate packaging and/or labelling during storage or transport	
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Insufficient internal control of incoming goods and/or lack of records	
No elimination of doubtful incoming goods from marketing	
No notification of doubts on organic integrity of incoming goods	
Refusal to give access to units, premises, accounts, documents, information	
Refusal to agree in information exchange with further certifiers or authorities	
Incomplete notification of export transactions	
No or insufficient separation from conventional operations including identification measures	
Incomplete records of export transactions	
Trading, storage or transport by non controlled subcontracted operator	

Conclusions

Date of inspection	Signature client (Signed for approval)	Name and signature inspector

